

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**August 13, 2025 Minutes**

**1. OPENING**

**A. Call to Order**

The regular meeting of the Purissima Hills Water District was called to order by Vice President Holtz at 6:00 PM.

**B. Establishment of Quorum**

Present: Vice President Holtz, Director Jordan, and Director Ranganathan.

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; David S. Gehrig, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Erik Walter, Operations Superintendent; Samantha Vu, Administrative Services Supervisor; and Alleyne LaBossiere, Financial Consultant.

**2. COMMENTS FROM THE PUBLIC** None

**3. CONSENT CALENDAR**

Interim General Manager Rudock announced that item 3c will be pulled from the consent calendar and brought back at the next regular board meeting. Director Ranganathan moved to approve the Consent Calendar. Vice President Holtz seconded the motion. Roll call vote: 3-0 – Motion passed.

**4. REGULAR BUSINESS**

**A. Resolution 2025-14 Approving FY 2025-2026 Operating and Capital Budgets**

Interim General Manager Rudock presented Board Resolution 2025-14 to approve the Budget for the 2025–2026 fiscal year. Vice President commended staff for their hard work and thoughtful revisions to the budget. Director Ranganathan commented that the District should not be reliant on debt service to fund projects and suggested that the timing of CIPs be carefully considered. A CIP priority list will be brought back to the Board. Interim General Manager Rudock also announced that a new administrative staff member will begin on Monday, August 18, 2025, in anticipation of a personal leave starting in January 2026.

Director Ranganathan moved to approve Resolution 2025-14. Director Jordan seconded the motion. Roll call vote: 3-0 – Motion passed.

**B. Resolution 2025-15 Accepting the Christopher's Ln/Gerth Ln/Liddicoat Dr/Arastradero Rd Water Main Improvements as complete, increase the project contingency \$102,187.02, and authorize the recordation of a Notice of Completion with the Santa Clara County Recorder**

District Engineer Pakpour reported that the project is complete with a 9.2% change order at \$224,750.22. He reviewed and provided the cost details of the project, followed by a Board discussion.

Director Jordan moved to accept Resolution 2025-15, accepting the Christopher's Ln/Gerth Ln/Liddicoat Dr/Arastradero Rd Water Main Improvement as complete, increase the project contingency, and authorizing the recordation of a Notice of Completion with the Santa Clara

County Recorder. Director Ranganathan seconded the motion. Roll call vote 3-0 – Motion passed.

5. **FINANCIAL REPORTS**

Financial Consultant LaBossiere provided an overview of the report.

6. **STAFF REPORTS**

**A. Interim General Manager**

Interim General Manager Rudock gave an overview of the report.

**B. Administrative Services Supervisor**

Administrative Services Supervisor Vu gave an overview of the report.

**C. Operations Superintendent**

Operations Superintendent Walter gave an overview of the report.

**D. Water Resources Specialist**

Administrative Services Supervisor Vu gave an overview of the report.

7. **ENGINEER'S REPORT**

District Engineer Pakpour provided an overview of the report.

8. **DIRECTOR'S REPORT**

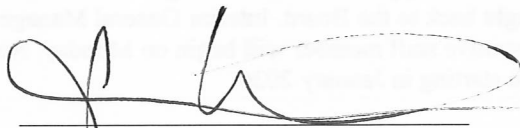
Director Jordan recommended that, since the grant funds were received from Valley Water, the District should call to express appreciation and provide an update on the leak sensors.

9. **AGENDA ITEMS FOR SEPTEMBER 10, 2025**


- ▶ Board Planning Schedule
- ▶ WSA – Tier 2
- ▶ CIP Financial Plan

10. **ADJOURNMENT**

Director Ranganathan motioned to adjourn the meeting at 7:17 pm.

  
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District Secretary

Approved:

  
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Board President